

Information leaflet recognition

Applying for a funding allowance for the recognition of professional or academic qualifications

(Updated: January 2024)

The Your EURES Job 4 (YEJ 4) mobility programme provides workers in the EU with comprehensive guidance and support to overcome obstacles to employment, training or work experience in another EU country, Iceland or Norway.

Funding description:

Applicants can receive a fixed allowance for the recognition of professional or academic qualifications.

Funding requirements:

- minimum age 18 years **and**
- citizenship of an EU member state, Norway or Iceland **or**
- third-country national with an EU permanent residence permit according to EU Directive 2003/109/EC
- **and** permanent residency in an EU member state, Norway or Iceland.
- You are advised by the Federal Employment Agency or a EURES Adviser (*) and the advisory has been verifiably taken place prior to submitting the application.

Is there a deadline to submit the application?

The application must be submitted after you have initiated the recognition process. A final recognition decision or certificate is not necessary as this can take up to several months.

The application should be submitted as early as possible. You can submit an application if you are already in Germany, ideally within the first three months after starting work.

Missing or incomplete documents will lead to a delay in application processing.

Which documents do I need to provide?

At the time of application:

- a signed application form
- a copy of your valid ID or passport or, for non-EU citizens, a copy of your permanent residence permit
- documents in support of your initiated application. This could include one or more of the following:
 - confirmation of receipt of application at the relevant recognition authority
 - notice of fees / proof of payments
 - any other documents which prove the recognition procedure has been initiated.
- a copy of an employment contract (except applications for professions regulated or subject to verification in the country of destination)

Please note (!!!):

In the case of applicants with regulated professions according to Directive 2005/36/EC (e.g. educators, doctors or teachers), only recognition procedures leading to permission to practise the profession are funded. For example, if Germany is the target country, no certificate evaluations by the Zentralstelle für ausländisches Bildungswesen ([ZAB](#)) or Personalzustimmungen of the employer are funded in the case of educators or nurses.



With financial support
from the European Union

What kind of financial assistance will I receive?

The **fixed allowance** for the recognition of professional or academic qualifications is **€440**.

What do I have to pay particular attention to?

If you cancel your application for the recognition of professional or academic qualifications, the funding allowance will be reclaimed.

Special information:

Costs for the recognition of professional or academic qualifications will only be covered as long as funds from another EU Commission mobility scheme for this measure have not been received.

The project ends on 30/09/2025. All supporting documents must be submitted **by 31/08/2025**.

There is no legal entitlement to payment of financial support until the application has been approved by the TMS team. The approval of applications is subject to the availability of funds.

Where do I submit the documents?

To your personal adviser at the International and Specialized Services (ZAV) in Germany (e.g. via Make it in Germany) **or** to your EURES Adviser in your country of origin.

Which recognition procedure do I need?

For Germany as the country of destination, you can obtain advice from the following offices:

- [Zentrale Servicestelle Berufsankennung \(ZSBA\)](#)
- [Anerkennung in Deutschland \(site available in various languages\)](#)
- [IQ Netzwerk](#)

Further information:

[EURES Germany](#)
[Make it in Germany](#)
(* [Find a EURES Adviser](#))

