

Information leaflet family allowance

Applying for family allowance for relocation costs to another EU country (Updated: January 2024)

The Your EURES Job 4 (YEJ 4) mobility programme provides workers in the EU with comprehensive guidance and support to overcome obstacles to employment, training or work experience in another EU country, Iceland or Norway.

Funding description:

Applicants can receive a **fixed rate of €550** for a family move for taking up employment in another EU country, Norway or Island.

When will the allowance be paid?

Payments will be made where possible before relocation, earliest 4 weeks before the commencement of employment/entry date.

Missing or incomplete documents will lead to a delay in application processing.

Is there a deadline to submit the application?

The application must be submitted before the planned move. Applications received after relocation will not be considered. Applicants who already live in the country of destination are not eligible to submit an application.



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Bundesagentur für Arbeit

Zentrale Auslands-
und Fachvermittlung (ZAV)



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Funding requirements for the applicant:

- minimum age 18 years **and**
- citizenship of an EU member state, Norway or Iceland **or**
- third-country national with an EU permanent residence permit according to EU Directive 2003/109/EC
- **and** permanent residency in an EU member state, Norway or Iceland
- you are advised by the Federal Employment Agency or a EURES Adviser (*) and the advisory has been verifiably taken place prior to submitting the application
- you have received a confirmation of employment /contract for a job or apprenticeship with a minimum duration of six months and statutory social security payments are included in the contract or a remunerated work experience placement with a minimum duration of 3 months (Internships in the context of vocational or academic training are not eligible for funding)

Funding requirements for a family relocation:

- you or your partner are the guardian of at least one child under the age of 18 who moves with you to the country of destination on the date you take up employment, or
- you or your partner are responsible for a person who is demonstrably in need of care (e.g. parent/child) who moves with you to the country of destination on the date you take up employment.

Which documents do I need to provide?

1. At the time of application:
 - a signed application form
 - a copy of your valid ID or passport, or, for non-EU citizens, a copy of your permanent residence permit
 - a copy of a valid identification document of the child or of person in need of care
 - your signed employment contract from your future employer
2. Within 10 days after starting work:
 - Meldebescheinigung (certificate of registration), proof of residence of the child / person in need of care in the country of destination
 - The form “Commencement of Employment”

Missing or incomplete documents will lead to a delay in processing your application.

Where do I submit the documents?

To your personal adviser at the International and Specialized Services (ZAV) in Germany (e.g. via Make it in Germany) **or** to your EURES Adviser in your country of origin.

Links:

[EURES Germany](#)

[Make it in Germany](#)

(*) [Find a EURES Adviser](#)

What do I have to pay particular attention to?

If the employer contributes more than €1000 to the relocation costs, an application for a funding allowance cannot be submitted.

To enter and reside in an EU country, you need a valid passport or ID card and, for non-EU citizens, a valid residence permit. Please inform yourself in advance about any obligation to register according to residential law in the country of destination. In Germany, there is a legal requirement to register your address with the local authorities. Upon registration, you will receive a certificate of registration.

Applicants are responsible for arranging their own health and travel insurance.

If the preparatory language course is already taking place in the destination country, it is not possible to apply for financial support for the relocation.

Special information:

Financial support will only be covered as long as funds from another EU Commission mobility scheme for this measure have not been received.

The project ends on 30/09/2025. All supporting documents must be submitted **by 31/08/2025**.

There is no legal entitlement to payment of financial support until the application has been approved by the TMS team.

The approval of applications is subject to the availability of funds.



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